



## Faculty Research & Publication Board NEW PROJECT PROGRAM (NPP) Application Instructions

### **Notice of Intent to Apply – REQUIRED!**

In order to apply for the NPP, applicants **MUST** complete and submit the Notice of Intent to Apply form, on the [NPP website](#), at least one week prior to the PAT submission deadline. On the day following the Notice of Intent due date, recipients will receive an email from Digital Measures with a

explain the relevance and significance of the work to the discipline and to society. Do not include unsubstantiated statements or opinions. Bibliographic citations/references should be included as appropriate and may be inserted at the end of the proposal and do not count toward the eight-page narrative limit.

## 2. Project Design

Project applications must include a clear statement of the aims, research questions or hypotheses. Research questions must be specific and focused yet should build toward a larger program of investigation. The project design will include a protocol that details how the project will be carried out and should include a rationale for the form of inquiry and the kinds of data or outcomes sought.

Generally, the Project Design section of a proposal narrative will:

- “ describe the program activities and demonstrate how they will fulfill your objectives or research study;
- “ describe the sequence, flow, and interrelationship of the activities;
- “ provide a time frame for completion of activities;
- “ describe the subject population, if applicable, and methods for determining subject selection;
- “ describe who will be responsible for which activities;
- “ present a reasonable scope of activities that can be accomplished in the stated time frame with the available resources;
- “ describe facilities and equipment necessary to the project

In addition, your design should describe how the results of the project will be distributed within and beyond UNC by including the following information:

- “ Which results will be reported;
- “ The audiences you plan to reach; and
- “ How you plan to disseminate the results (electronically, journals, media, etc.)

## 3. Advancement of Research Goals: Faculty, Department / Unit, and College:

In addition to the explanation of the relevance and significance of the proposed project to the discipline and to society, applications must address the ways in which projects will contribute to advancement of research goals in your department/unit.

## 4. Adequacy of Resources:

Your proposal should clearly show that your budget is adequate to support the project and that the costs are appropriate and reasonable. Details that show how funds are to be used should be precise and clear. You should also describe how any resources needed (including facilities, equipment, supplies or other resources) that are not covered by the grant are available to support the project. If your project will continue beyond FRPB funding, your proposal should indicate a sound strategy for continuing support through other sources of funding.

## 5. Outcomes of Previous Internal Funding

In 1-2 paragraphs, discuss the outcomes and products that have resulted from previous UNC internal funding (RDFD, NPP, and SSI). Include publications, grant proposal submissions, conference presentations, and other products that have resulted from research that was

supported by internal funds. If this would be your first internal funding, please state this at the end of the application.

**B.**

Once you have these items saved as pdf files, you are ready to begin the submission process in Digital Measures.

**C. ORSP Vita**

Digital Measures will also automatically generate a curriculum vitae of the last three years of the applicant. To make changes to the vita, the applicant must make the necessary changes under the "Activities" menu option in Digital Measures. Once the applicant has completed the changes, the applicant must return to the NPP application and click on the "Refresh Report" button in the application.

If you would like to view your ORSP Vita before you have access to the NPP