



Monday, May 5

If a particular class is not precisely described by one of the listed time periods, the final exam period will be determined by the first class meeting time for the week. It is strongly recommended that all instructors indicate the final exam time for their courses in the syllabus.

1. All final examination periods are to be scheduled for 150 minutes in length.
2. Instructors who decide not to conduct a final examination or similar capstone exercise during finals week should notify their appropriate unit leader (department chair, school director, program area coordinator) in writing of this action prior to the start of an academic semester or term. Instructors should also notify