

Use Case

Use this guide to walk through the process of uploading previously recorded and saved Panopto or third party recording tool, from within your Canvas course.

Step One: Enable Panopto

Make sure that the Panopto application in Canvas is in your Course Navigation menu. If it is not, go to Settings and enable Panopto from the list of tools that are currently in the navigation tab. For more information, select the link below.

- x [How do I manage Course Navigation links?](#)

Step Two: Create Video

Select Panopto from the Course Navigation menu. Select Create and a new menu will open. Then select Add media.

Step Three: Drag and Drop Video

Select your video from your computer files

