



# University of Northern Colorado Gift, Prize, Award Recipient Information Form

This form, along with all supporting documentation, must be submitted to the "General Accounting-Cheri Shomers" Xtender Queue PRIOR to issuing a gift, prize, or award to a student when possible. All awards will be reviewed by Financial Aid (FA) for compliance and needed adjustments will be made to the student accounts. Student FA *can be* affected negatively by awards.

IRS regulations require reporting of student gifts, prizes, or awards as a scholarship (FA) or reportable taxable income. To determine proper tax treatment, this form must be filled out for any Gift, Prize, or Award (cash award or reimbursement, items purchased on behalf of the student including purchases with a University PCard, or noncash items given to student). Please note that these Reportable Gifts, Prizes, Awards, will be processed through Td(,)-8.87w0.8 (ou)-2.4 (g)-2.3 (Td(,).d(,)-8.87w0.8)T0 TTW (ie)0/ (a)-18.5 (b)-2.7 (r)0.7 (d)-2.3 5 (m)-12 (s)96 0 Tw ( )Tj-0.001x8 (n8.8 (w)-6.4.8

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