



Payroll and 6 W X G H Q W 5 H I X Q G Disbursements

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# Authorization Agreement for Automated Deposits

New Authorization  Change of Account  Amount Change Only  Temporary

Name \_\_\_\_\_ Bear number \_\_\_\_\_  
(Please Print)

(Check One)  Student/TA/GA  Classified  University Aide/Technical Professional  Faculty/Exempt

UNC Department (if employee) \_\_\_\_\_ Daytime Phone No. \_\_\_\_\_

I hereby authorize the University of Northern Colorado to make payment of any amounts owed to me by initiating credit entries to the account listed below. I understand and agree that if an erroneous credit is made to my account that the University and financial institution are authorized to stop the entry, or make any adjustments necessary to my account to correct the erroneous entry. I understand that this authorization will remain in effect until cancelled in writing.

Date \_\_\_\_\_

Primary Account:  Checking  Savings

(Full amount of deposit if only primary account exists, and remaining balance of deposit if secondary account exists)

Tape ~~VOIDED CHECK~~ for the direct deposit account requested here.

- x Deposit slips are only allowed for savings accounts LI WKH URXWLQJ QXPEHU GRHV QRW EHLJ
- x If you GRQ W XVH FKHFNV DVN \RXU do not include the bank name, routing number, or account number and name.

, I \RX DUH UHTXHVWLQJ IXQGV EH GLVEXUVHG WR VRPHRQH HOVH V EDQN  
3, KHUHE \ DXWKRULJH 81 & WR GLB W B L E X B H D C C R W Q I G H U W S H B B B B B B B B B B B B  
WKH 8 Q L Y H U V L W \ K D U P O H V V L Q V X E P L W W L Q J W R D Q R W K H U S H U V R Q

Secondary Account: ( 3 D \ U R O O R Q O \ ) specify amount (\$) or Amount / Percent  Savings  Checking

Tape ~~VOIDED CHECK~~ for the direct deposit account requested here.

- x Deposit slips are only allowed for savings accounts LI WKH URXWLQJ QXPEHU GRHV QRW EHLJ
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