

**SENATE ACTION FORM**

No. 1242

Subject: Faculty Senate Bylaws (CC)

Reference to Senate Minutes dated: January 17, 2023

Senate Action:

MOTION: Senbet - It is moved to approve changes to Faculty Senate Bylaws language.

VOTE: Approved unanimously by voice vote.

# Attachment to Senate Action #1242

Approved by the Faculty Senate

January 17<sup>th</sup> 2023

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## FACULTY SENATE BYLAWS

The Faculty Senate (Senate) is the representative body of the faculty of the University of Northern Colorado (University).

### Article I - Authorized Standing Senate Committees

The Senate shall have the following standing committees:

- A. Committees of the Senate
  - 1. Faculty Senate Executive Committee (FSEC)
  - 2. Faculty Welfare Committee (FWC)
  - 3. Academic Policies Committee (APC)
- B. Committees Constituted by the Senate
  - 1. Salary Equity Committee (SEC)
  - 2. Codification Committee (CC)
  - 3. Faculty Grievance Committee (FGC)
  - 4. Faculty Perceptions of Administrators Committee (FPAC)

All of the committees listed above are authorized to make motions at meetings of the Senate. Such motions may include recommended changes to the Board Policy Manual and the University Regulations. Motions from these committees do not require a second.

### Article II - Elections

- A. Elections to the Senate, and to University committees requiring faculty representation, shall be conducted by the Senate secretary and/or the secretary's designee.
- B. The responsibilities of the Senate secretary and/or their designee in conducting elections are to:
  - 1. Decide questions of eligibility for nomination or voting on the basis of the relevant provisions of the Faculty Constitution in consultation with the FSEC.
  - 2. Conduct elections in a manner approved by the FSEC and consistent with the Faculty Constitution.
  - 3. Publicize all election results, including vote counts, in a timely manner.

### Article III - Senate Representation on Committees

- A. Faculty Senate shall advocate for University committees within the Senate's purview to include faculty representation from Faculty Senate.
- B. The chair of the Senate shall represent the Senate on the advisory committees of the President and CAO consistent with 1-1-207.
- C. The Senate chair may, in consultation with the President or CAO, choose to appoint a designee to serve in their place. The designee shall be either the Vice Chair of the Senate, or the chair of one of the committees of the Senate, when the business of the University committee falls within the scope of that Senate committee.
- D. If a faculty member from outside Faculty Senate is selected to represent the Senate on a University committee, it shall

*officio* (non-voting) members.

- B. The FSEC shall meet regularly to plan the agenda for Senate meetings and, where appropriate, assign pending issues to Senate committees for initial consideration.
- C. The FSEC shall be available to the President and CAO for consultation and advice on academic and general University policy, and staffing.
- D. The FSEC shall receive reports from the FGC, and shall retain a copy of grievance reports consistent with 2-3-1201(5).
- E. The FSEC may establish *ad hoc* committees of the faculty and/or the Senate as necessary.
- F. The FSEC shall inquire into the activities of standing committees of the Senate and/or of the University Councils/Boards and recommend revis the ,0 ~~the~~ faculty

year. This



- c. The above points notwithstanding, the FSEC or Senate may move to consider any action as an important issue.
- i. An important issue is one upon which the Senate takes direct action and assumes responsibilities otherwise granted to standing or *ad hoc* committees of the University.
  - ii. The formal responsibilities of such University committees cease at this point, although they may be requested to provide information and may act in an advocacy role to the Senate and faculty as appropriate.
  - iii. A motion that an issue be deemed important shall require a two-thirds (2/3) vote of the Senate members present.
  - iv. On important issues, the

Article XIV - Parliamentary Authority

The current edition of Robert's Rules of Order governs this organization and all of its subcommittees in any parliamentary situations that are not provided for in the law or in its constitution, bylaws, or adopted rules.

Article XV - Adopted Rules of Procedure

The Senate shall adopt standing rules of procedures for itself and/or its subcommittees at its discretion. Such adopted rules